

Napa Sanitation District Public Tour General Information

A plant tour has been scheduled with your organization on: _____ (date)
at: _____ (time)

Location: The Soscol Wastewater Treatment Plant is located at 1515 Soscol Ferry Road in Napa. Please refer to the attached area map for directions.

Parking: Please refer to the attached site map and park in the areas noted.

Check-in: All tours begin in the administration building. When you enter the building, go upstairs to the Operations Control room. There you will be greeted by a District employee who will be your tour guide.

Safety: General Safety Rules:

- Children and Students must be accompanied by a minimum number of supervisory adults at all time. This is noted on the Tour Request Form.
- If a parent needs to contact or pick up their child for any reason during the tour, they must contact the child's school/organization. The school/organization must then call the District offices at (707)258-6000 so that the tour guide can be notified.
- Running, horseplay, or leaving the group unescorted is not allowed.
- There is to be no eating, drinking, or smoking during the tour.
- If a child is having a difficult time when outside, a supervisory adult will be asked to take them back to the administration building and stay with them until the tour group arrives back.
- Touching equipment, pushing buttons, or going beyond protective barriers (guardrails, caution tape, cones, etc) is not allowed.

Emergencies: If at any time during the tour, an emergency or unusual situation develops, the tour group will be immediately brought inside the Administration building. Depending upon the nature of the emergency, the Emergency Action Plan will be activated. If the emergency allows a safe evacuation, the tour group will be asked to evacuate the premises. If the emergency does not allow for a safe evacuation (i.e. off-site fire), the tour group participants will be sheltered-in-place in accordance with the District's Emergency Action Plan procedures.